



County of Los Angeles
CHIEF ADMINISTRATIVE OFFICE
Risk Management Branch

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DAVID E. JANSSEN
Chief Administrative Officer

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
Second District

ZEV YAROSLAVSKY
Third District

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Fourth District

MICHAEL D. ANTONOVICH
Fifth District

February 23, 2006

To: Mayor Michael D. Antonovich
Supervisor Gloria Molina
Supervisor Yvonne B. Burke
Supervisor Zev Yaroslavsky
Supervisor Don Knabe

From: David E. Janssen
Chief Administrative Officer

NOTICE OF INTENT TO NEGOTIATE SOLE SOURCE CONTRACT - AUTOMATED WORKERS' COMPENSATION SYSTEM

In accordance with your Board's order of February 23, 1999, on sole source contracts of \$250,000 or greater, this is to inform you that the Chief Administrative Office (CAO) intends to negotiate a sole source contract with GenSource Integrated Risk Technologies (GenSource) for the provision of an automated workers' compensation claims administration system.

GenSource has been providing software, software maintenance, and customization services on an "as-needed" basis, for the County's workers' compensation claims administration system, since February 1, 1987, through a series of purchase orders processed under the authority of the Internal Services Department (ISD). The current purchase order will expire on June 30, 2006.

ISD concurs that, because future customization services may exceed ISD's purchasing authority, it is prudent to secure these services via a sole source contract, which will be presented for your Board's approval.

Unless otherwise instructed by your Board within two weeks, we will proceed with negotiating the sole source contract. If you have any questions regarding this matter, please call Kathy Regan of my staff at (213) 351-6420.

DEJ:RAA
DAU:KR:sg

c: Executive Officer, Board of Supervisors
County Counsel
Chief Information Officer
Internal Services Department